

**NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION  
SAN ANTONIO, TEXAS CHAPTER #11  
STANDING RULES  
ADOPTED MAY 5, 2011**

**STANDING RULE #1:**

The Chapter shall adopt Standing Rules stating its dues, fees and charges, meeting date, method of voting for officers, delegates and propositions and declaring whether the Chapter will elect Officers to the positions of Corresponding Secretary and President-Elect, and such other rules as are not in conflict with the Charter of the National Association of Women in Construction; the Chapter's Corporate Charter; or the Bylaws, Standing Rules or official policies of the National Association of Women In Construction. All revisions and amendments to the Chapter's Standing Rules are to be submitted to the National Bylaws Chair for approval 30 days prior to circulation. Revision and amendments to Standing Rules 1-6 can only be changed by the National Board of Directors.

**STANDING RULE #2:**

Amendment of Chapter Standing Rules requires 30 days notice to the chapter members and two-thirds (2/3) vote of the Chapter Board of Directors, except as superseded by law.

**STANDING RULE #3:**

Standing Rules shall be reviewed for compliance annually by the Chapter Board of Directors.

**STANDING RULE #4:**

Any member accepting chapter funds to attend any Association function shall prepare a report to be either published or distributed within forty-five days following the event. The report shall be attached to appropriate chapter minutes.

**STANDING RULE #5:**

Where a chapter believes that extending reduced rate membership for multiple corporate members would expand awareness of NAWIC's professional development opportunities and encourage the advancement of women within these businesses, the Chapter may extend discounted memberships to accomplish this goal.

**STANDING RULE #6:**

The Chapter shall adopt the Sarbanes-Oxley policies approved by the NAWIC Board of Directors and must be placed in the Chapter permanent records. The policies will be reviewed annually with individual Code of Ethics and Conflict of Interest being signed by each Chapter Board Member at the first fiscal Chapter Board Meeting.

**STANDING RULE #7:**

The Chapter shall meet on the first Wednesday of the each month.

**STANDING RULE #8:**

The Chapter Officers shall elect a President, Vice President, Secretary and Treasurer. The Chapter shall elect ten Directors. The voting procedure for all elections, including election for officers, delegates, and propositions, shall be by ballot with members voting at a general membership meeting.

**STANDING RULE #9:**

The Chapter dues as adopted on May 20, 2009 are:

Active	\$50.00
Associate	\$50.00
Retired	\$-0-
Student	\$50.00
Corporate	\$50.00

San Antonio Chapter #11 Standing Rules reviewed and approved on 02.19.11

By:



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Robin Fulton Meyer, CBT, CIT  
NAWIC Bylaw Chairman, 2010-2011